

**BY-LAWS OF THE
ATASCOCITA MIDDLE SCHOOL
ATHLETIC BOOSTER CLUB**

ARTICLE I: NAME

Section 1. The name of this organization shall be the Atascocita Middle School Athletic Booster Club. It shall also be known as the AMS Booster Club, or as the Booster Club. The AMS Booster Club Executive Board (Board) shall consist of officers as defined in Article VI.

ARTICLE II: ARTICLES OF ORGANIZATION

Section 2. The AMS Athletic Booster Club exists as a non-profit, unincorporated organization of its members. Its Articles of Organization/Constitution exists as a separate exhibit of these By-Laws and may be amended as deemed necessary.

ARTICLE III: PURPOSE

Section 1. The purpose of this club is to support the boys' and girls' athletic programs at Atascocita Middle School. In all matters in support of this purpose, this club shall adhere to the Texas University Interscholastic League (UIL) Guidelines.

ARTICLE IV: POLICIES

Section 1. The AMS Booster Club shall be noncommercial, nonsectarian and non-partisan. Said organization is organized exclusively for charitable, educational, or scientific purposes including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501©(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Section 2. No Part of the net earnings of the organization shall incur to the benefit of, or be distributed to it's members, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions and furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of the organization shall be the carrying on of propaganda or otherwise attempting to influence legislation and the organization shall not participate in, or intervene in (including the publishing or distribution for statements), any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of the document, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under the section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code or (b) by an

organization, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Section 3. No Board or committee member of the AMS Booster Club shall represent themselves on behalf of the AMS Booster Club without prior consent of the Board.

Section 4. Under dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code. After paying any debts outstanding, the remaining assets shall be distributed to the Atascocita Middle School, or shall be distributed to the federal government, or to state or local government for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal officer of the organization of organizations as said Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE V: MEMBERSHIP AND DUES

Section 1. Any adult or business organization subscribing to the purpose of this club may become a member, subject only to compliance with the provisions of the By-Laws.

Section 2. Each member of the organization shall pay annual dues and all memberships shall expire on May 31 of each year. The Executive Board shall determine the amount of the annual dues.

Section 3. Only members of the Atascocita Middle School Athletic Booster Club whose dues are current shall be eligible to participate in the business meetings or to serve on any of the elective or appointive positions. The principal, or a designee who does not coach or direct a UIL contest, has approval authority over the Booster Clubs and should be invited to all meetings.

Section 4. Regular meetings of the members shall be held at the discretion of the Executive Board. The meeting for May shall be designated as the annual meeting for the election of Executive Board members. Special meetings may be called at the request of the President.

ARTICLE VI: EXECUTIVE BOARD, ELECTION, AND AUTHORITY

Section 1. This organization shall consist of the Executive Board and the Standing Committee Chairpersons. The Athletic Directors are ex-officio members of the Board. The Executive Board shall consist of the President, First Vice President, Second Vice President, Secretary and Treasurer. All members of the Executive Board shall be elected by the general membership at the annual meeting held in May of each year and shall take office at the conclusion of this meeting.

Section 2. A Nominating Committee shall meet no later than the fourth Wednesday in March of each year and select the candidates for the Executive Board. The proposed slate of officers shall be submitted to the general membership during the May general meeting. Nominations from the floor may be taken in the May meeting for candidates to the Executive Board, subject to such candidates' prior approval for nominations.

Section 3. Any elected member of the Executive Board may be removed by a majority vote of the Executive Board if the actions of such elected officials are determined to be detrimental to the goals and best interest of this organization. Any appointed committee chairperson may be removed by a majority vote of the Executive Board if the actions of such appointed chairpersons are determined to be detrimental to the goals and best interests of this organization. A vacancy occurring in any position on the Board shall be filled for the remainder of the term by a person elected by a majority vote of the Executive Board within thirty days of the effective date of the Board members' resignation.

Section 4. The Executive Board shall be empowered with the authority to conduct the business of the club in accordance with the provisions of the By-Laws and directives from the general membership.

Section 5. The President shall preside at all meetings. The President shall appoint, subject to approval of the Executive Board, all Standing Committee Chairpersons. The President shall cast the deciding vote in all Executive Board, and membership meetings in the event of a tie vote. The President shall submit an annual report on the operation of the Booster Club at the May meeting of the membership. The President may authorize expenditures up to \$500.00 without approval of the Executive Board.

Section 6. The First Vice President shall exercise the powers of the President in the President's absence and shall succeed to the office of the President upon that office becoming vacant.

Section 7. The Second Vice President shall exercise the powers of the Vice President in the First Vice President's absence and shall succeed to the office of the First Vice President upon that office becoming vacant.

Section 8. The Secretary shall take minutes at all meetings of the Executive Board and General Membership and perform such other duties as the Executive Board may direct.

Section 9. The Treasurer shall keep all financial records for the club and act in accordance with the provisions of Article VIII of these By-Laws. The Treasurer is responsible for monthly reconciliation of the AMS Booster Club bank account and presenting this information at all monthly Board meetings. The Treasurer will

submit to an outside audit at the discretion of the Executive Board and/or the Principal. The Treasurer is responsible for attempting to collect any unpaid checks presented to the Booster Club. The Treasurer shall present a proposed budget at the September meeting.

Section 10. Standing Committee Chairpersons are appointed by the President and approved by the Executive Board. The President shall create new Standing Committees if necessary.

ARTICLE VII: QUORUM

A quorum for meetings of the membership and Executive Board shall consist of those members present and voting. A majority of those present and voting shall be sufficient to carry any question brought before a meeting of the Executive Board or membership unless a higher percentage is specified elsewhere in these By-Laws.

ARTICLE VIII: FINANCES

Section 1. All money belonging to this organization shall be deposited in a local bank under the name of the club.

Section 2. The Treasurer or the President shall sign all checks written on the club's account.

Section 3. All money shall be spent in a way that is consistent with the purpose of this organization and the rules and regulations of the Texas UIL.

Section 4. All requests for funds should be presented to the Athletic Director who shall in turn direct these requests to the Board. Coaches' wish lists should have received prior approval from school administration before submission to the Booster Club. The Board will then decide if the request is within UIL rules and if it is feasible to make such expenditures.

Section 5. The Treasurer shall provide the Executive Board with a financial report at their regular monthly meeting. The Treasurer shall present a proposed budget at the September meeting.

Section 6. Checks issued on behalf of the Board shall be signed by the Treasurer and one other authorized Board member. At least three members of the Board shall be listed on the Booster Club's bank account and authorized to sign checks. Each check will require two signatures to be deemed valid.

ARTICLE IX: FISCAL YEAR

Section 1. This organization's fiscal year begins on June 1st and runs through May 31st.

ARTICLE X: PARLIAMENTARY AUTHORITY

Section 1. The rules contained in Robert's Rules of Order, Revised shall govern the Booster Club in all cases in which they are applicable, except where they are in conflict with these By-Laws.

ARTICLE XI: RECORDS

Section 1. The Booster Club shall keep correct and complete records of accounts and shall keep minutes of the proceeding at its meetings. A record of all members' names and addresses that are eligible to vote must be kept. All books and records of the Booster Club are considered public records and may be viewed at any time if requested.

ARTICLE XII: AMENDMENTS

Section 1. These By-Laws may be amended at any regular meeting of the Booster Club by a two-thirds vote of the members present and voting, provided that notice of the proposed amendment shall have herein given at least thirty day in advance of the meeting.