

ADVANCED JOURNALISM SYLLABUS

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Course Objective: Students will be able to plan, draft and complete written and/or visual communication on a regular basis.

This is a full semester elective where students plan and produce 350+ page yearbook encompassing the 2019-2020 school year. Journalism 1 or Photojournalism are prerequisites to this course.

All yearbook staff members are required to take and turn in quality photos from KHS events at a minimum of ONCE per WEEK.

1st Nine Weeks Syllabus

Week 1: Get acquainted, review photo techniques, interviewing and story writing

Week 2: Meet and Greet with sponsors/coaches, write interview questions, generate photo ideas, InDesign lesson

Week 3 – 5: Begin Coverage, Stories and Photos are sent through copyflow and editing.

Week 6: Paste up of pages by staffers

Week 7: ALL 1st deadline pages are DUE to section 7: editors. This includes ALL elements of the assigned pages.

Week 8: Section Editors proof pages, Due on Friday

Week 9: Editors proof pages, Due on Friday

CLASS EXPECTATIONS

- **BE PRESENT!** Be. Here. Now. You will get out of this class what you put into it. All you have to do to pass this class is put forth a little effort. I'm not asking for perfection every time. Just give me your best and we'll figure out the rest! I know there will be days when you'd rather be somewhere else, but fight that urge to tune out and try contributing to the discussion, activity, or project that's going on in class. I promise, you will learn, but only if you're here.
- **BE PROACTIVE!** Heads up, friend... you are in high school now! No one else is going to take care of your stuff like you do. Make sure to keep an eye on your things so they don't "walk away." Bring the stuff you need to class, too. We do have extra things in here, but they wouldn't be "extra" if they were your go-to set of items to use while you're here. Make sure you're prepared for the day we have planned. Many times in this class, there will be projects that will require you to pace yourself in order to complete your work; in other words, I won't always be helicoptering over you to tell you when to turn in what. Make sure to use your time wisely and you will do just fine!
- **BE POSITIVE!** I would love for this classroom to be the Happiest Place On Earth, but Disney World already holds that title. However, we CAN all do our best to keep a happy, warm vibe going in here all the time. I'll try to hold up my end of the deal by passing out free puppies and espresso every morning, and in return, you can give me a smile as you come into the room. Doesn't sound

too hard, does it? (Disclaimer for the parents: ONLY KIDDING about the puppies, but who wouldn't love to come play with puppies every day??)

- HAVE FUN! You're the only one who can make YOU have fun.

CLASS PROCEDURES

- Our class is designed to teach you, via inquiry and project-based learning, to create a product and market it in a professional setting. We will use the tools of technology available to us in order to better prepare you for an ever-evolving, tech-driven world outside of school.
- As a project-based class, you will rarely have "busy work" or traditional tests. Weekly grades will consist of event photos and deadline checklist.
- Please do your best to be on time to class each day! We start our warm up shortly after the bell rings, so you might miss something if you come in late. If you are tardy to class, go to your AP office and get a tardy pass in order to come into class
- You will use Google Classroom and the Yearbook Team G-Drive to turn in most assignments. This class is managed in a newsroom-type setting. Please make sure to be conscious of your time and use it wisely!
- There is a set of cabinets in the classroom containing bins labeled with class periods. You may keep your flash drive, memory card and/or camera (Labeled with your name in SHARPIE) in your class period's bin if you choose. (Disclaimer: I am not responsible for any lost, missing, or damaged items you leave in my classroom.)
- I will grade and return assignments in Google Classroom the same week they are completed. I try to update my gradebook by Friday of each week. Most assignments are listed in the gradebook several weeks in advance.
- As soon as your grade drops below a 70, you are failing. I will contact your parent/guardian to notify them and discuss a plan to help you bring the grade back to "passing."
- If you miss a day, please speak with me before or after class to find out what you missed. You will be responsible for getting the day's work done on your own time, AFTER you have finished with the assignment or project for the current class.
- You may ONLY print things related to journalism in the computer lab. I have a limited budget for paper and ink, so I can't allow students to print in the lab unless it pertains to our class specifically.

Consequences for Breaking Class Expectations

- First offense: verbal warning
- Second offense: student/teacher conference
- Third offense: parent phone call
- Fourth offense: referral to administrator
- Note: Most class "offenses" are conditional. I believe in building relationships with my students before inflicting discipline on them, and I do not believe that all offenses are purposeful or meant as disrespect. Offenses will be dealt with on a case-by-case basis.

GRADING POLICY

My grading policy is in alignment with the school and district policies. It is as follows:

- Grades are weighted as follows: 60% Summative, 40% Formative
- All grades are an assessment of an academic skill, concept, or performance.
- Grades based on behaviors are reflected in conduct grades.

- Major or summative assessments are defined as tests, projects, etc.
- Minor or formative assessments are defined as quizzes, daily grades, homework, etc.
- Grades are posted at least once a week and published to parents and students through eSchool.
- Parents will be contacted by email when a student fails a class for the nine weeks.

Reassessment Policy

- Re-teach and reassessment is mandatory when a teacher has determined that 50% or more of the class has failed to meet the mastery standard of 70% on a summative grade.
- A student has the opportunity to reassess a summative grade a maximum of once a grading period. The maximum grade on the reassessment will be an 85. Reassessments will be offered with 1 calendar week of the date in which the original graded assessment was returned. Students must make arrangements to attend the reassessment date set by the teacher if reassessment is done outside of school hours. Students may not be able to reassess the last test of the 9 weeks if time does not permit.

Late Work Policy

- Late daily work will be accepted up to 5 school days after the due date with a penalty of 20 points per day.
- The maximum penalty for a summative assignment completed within the 9 weeks is 30 points.
- Assignments turned in after the end of the school day are considered late.

Conduct Grades

E-Excellent, S-Satisfactory, N-Needs Improvement, U- Unsatisfactory

Google Classroom

I may assign work that can be completed electronically via a web-based application.*Since these assignments can be assigned and made due at any time on any day, students must stay aware of deadlines. Students should make every effort to access the assignment via their own computer, phone, or library computer. Late work policies and penalties do apply to online work.

*Almost all of the work assigned in Journliams is to be completed online.

Cheating/Plagiarism

Cheating on an assignment or test will result in zero being recorded for that assignment or test. In addition, cheating is considered a conduct violation and is subject to additional disciplinary measures as discussed in the Student Code of Conduct.

THE SECTION YOU'VE BEEN WAITING FOR (PHONE POLICY)

Cell phones are welcome all the time! Please use them for class purposes only while in class. If you need to quickly respond to a message or answer a call, be courteous to your classmates and step out of the learning environment to do so. You will be treated like an adult in regards to your phone, as long as you choose to use your phone responsibly, like an adult.

MATERIALS

- One composition notebook
- SD Memory Card in order to use the DSLR Cameras