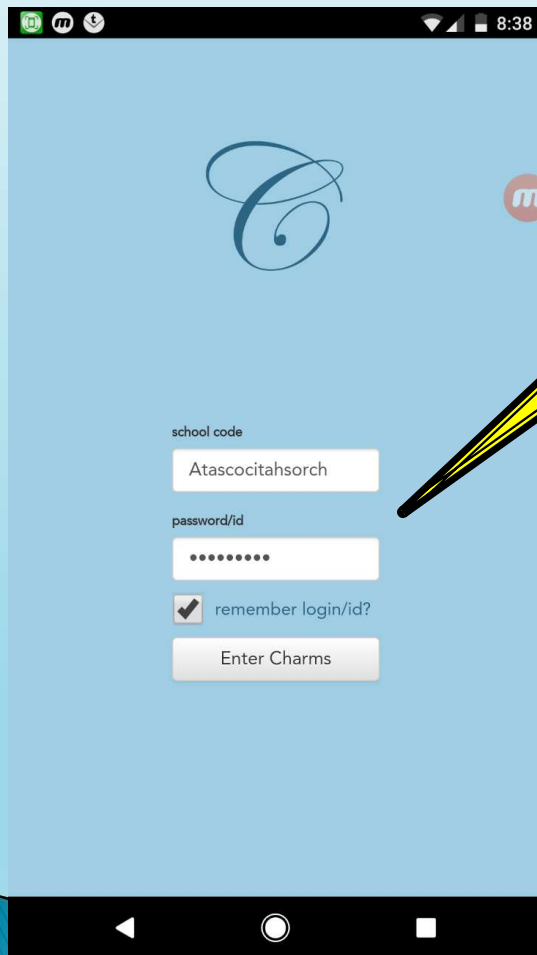


Guideline for Use of Charms Office Assistant for Parents and Students

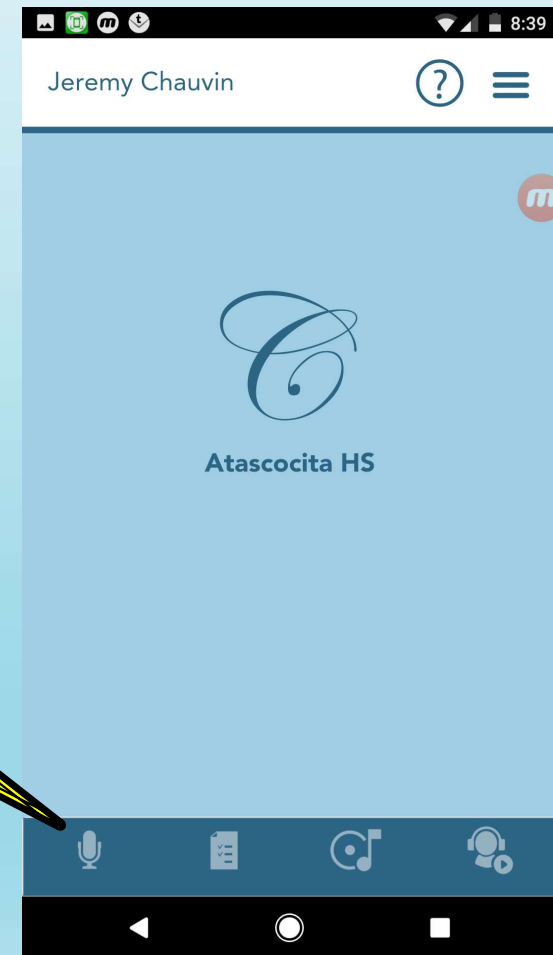
Recording Studio Module – Mobile Phone
Version

▶ Atascocita High School Orchestra

Login to Charms on Mobile Phone

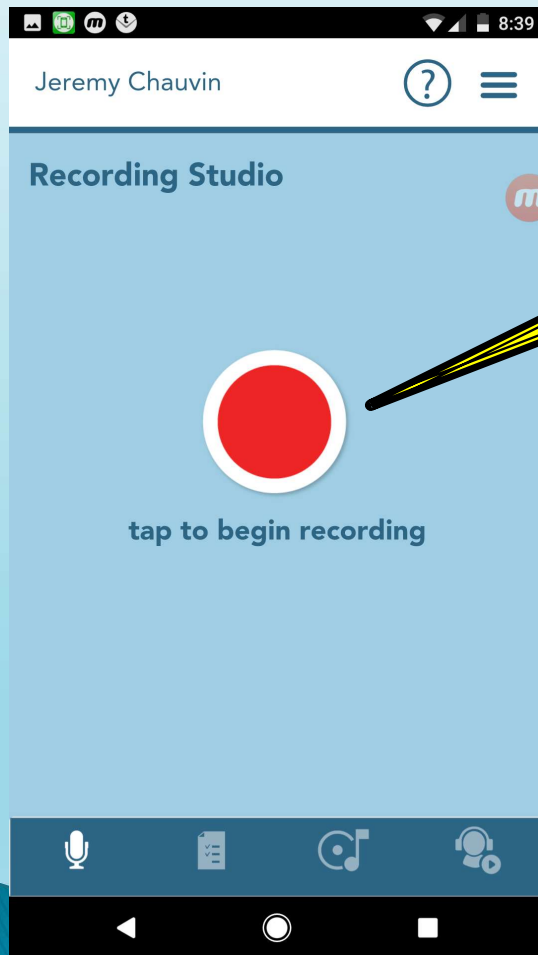


Login to Charms on Mobile phone in this screen. Then hit "Enter Charms".

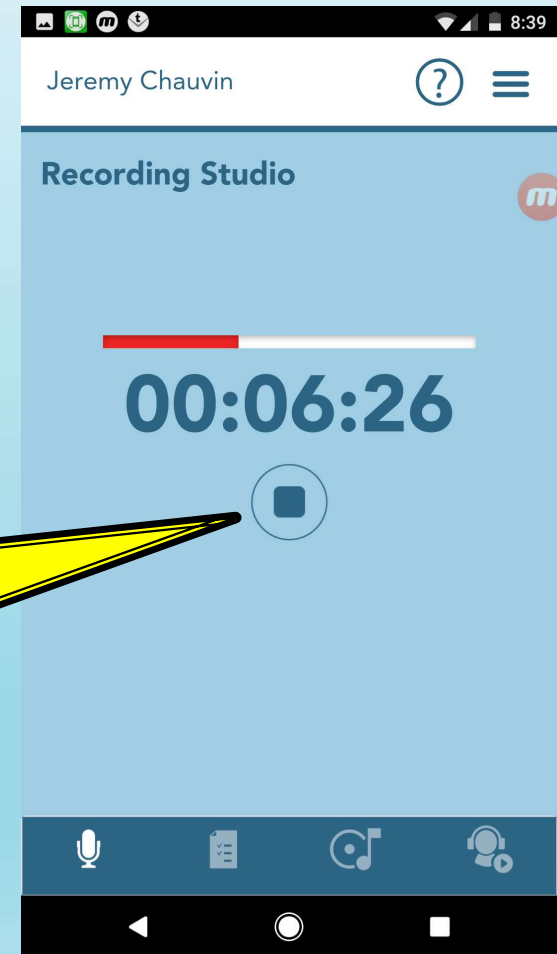


Once in the Charms app, hit the microphone icon to enter the recording studio.

Recording the Music

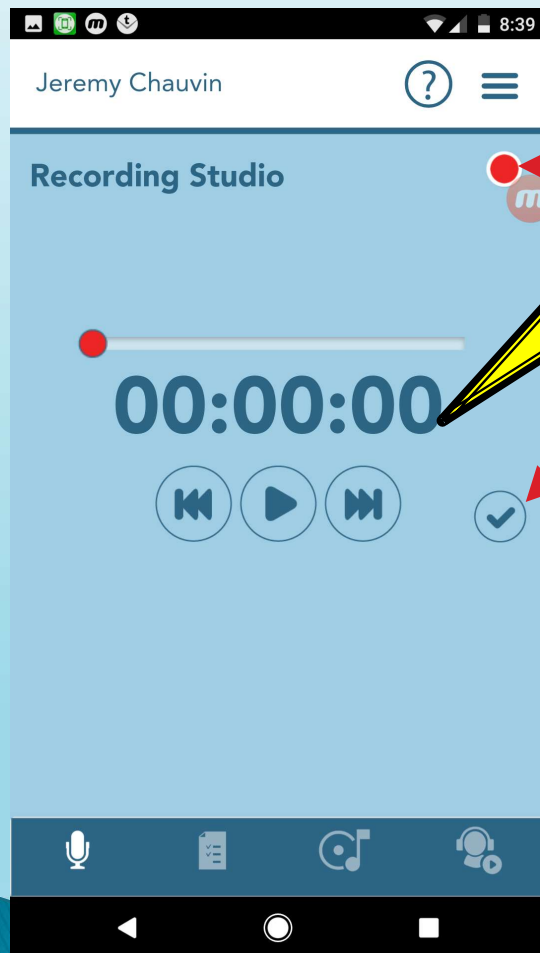


With instrument and music ready, tap the red circle to begin recording.



Following a few seconds of "Get Ready" on the screen, recording begins and a digital counter runs. When recording is finished, click the blue square to end the recording session.

Review Recording(s) and Name File



Use the forward, fast forward, and rewind buttons to review your recording. If it does not represent your best effort to play this piece of music, hit the red circle in the upper right part of the screen to make another recording. If you are pleased with the recording being reviewed, hit the circled check mark to name your recording.

Enter a name for the file you are going to submit. Normally the file name contains the name of the piece of music being played. Once the name is entered to your satisfaction, hit the circled blue check mark to submit the saved music file to your account in Charms.



Verify Successful Submittal via List

