

HUMBLE INDEPENDENT SCHOOL DISTRICT FACILITY APPLICATION
OFF-CAMPUS PHYSICAL EDUCATION FOR 2021-2022 SCHOOL YEAR

To request approval for participation in the Humble Independent School District (HISD) Off-Campus Physical Education, the program sponsor must provide the information listed below along with this completed form.

DEADLINE IS DUE TO PHYSICAL EDUCATION DEPARTMENT BY December 18, 2020

*Email completed form and all information on #'s 1-6 below to **OCPE@humbleisd.net***

Attach the following information: (Please complete ALL information – DO NOT WRITE SAME)

<i>For CENTRAL ADMINISTRATION only</i>	APPLICATION FEE PAID _____	DATE PAID _____
Facility Approved _____	Facility Denied _____	
Reason for Denial _____		
Signature _____	Date _____	

PLEASE NOTE:

- ANY APPLICATION RECEIVED AFTER THE DEADLINE MAY NOT BE CONSIDERED AS A DISTRICT-
1. **Description of the facility:** unique equipment for facilities for training should be reflected in the level of equipment described as part of the facility. Printed literature used to promote the facility and its program is acceptable.
 2. **Description of the course of study.**
 3. **Outline of workout schedules.**
 4. **Resume of each instructor who will be delivering instruction.**
 5. **Web Address:** _____
 6. **Annual Application Fee \$50.00 submitted through Revtrak at link below**
 7. **It is important to reapply annually. Submission of this application along with your payment does not necessarily assure district approval.**
 8. **If approved, the vendor name will be added to the Approved Vendor List 2021-2022 on the district website found on the Physical Education Department page.**

Name of Facility: _____

Facility Address: _____

Phone#	Fax#	E-Mail
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Activity	Effective School Year
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Training Program Sponsor (Please Print)	Date
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APPROVED FACILITY.

- Facilities will not be approved without **ALL THE REQUIRED** information and fees.
- All payments are to be submitted through **Revtrak**: <https://humbleisd.revtrak.net/Other/off-campus-pe/#/v/ocpe-vendor-application-fee>
- **Facilities** are responsible for faxing the Attendance/Grade Report to the school registrar's office, a copy is attached and may be found on our district website under Off Campus Physical Education.



**HUMBLE ISD OFF CAMPUS PHYSICAL EDUCATION
ATTENDANCE/GRADE REPORT (2021-2022)**

1. This form is due to the campus registrar at the end of each grading period.
2. Fax the completed form to the campus registrar.
3. Record the total number of hours for attendance and pass or fail for Middle School/Numeric Grade for High School.

MIDDLE SCHOOL	ADDRESS	Campus Registrar
Atascocita Middle School	18810 West Lake Houston Parkway Humble, TX 77346	Laura.Buttitta@humbleisd.net
Creekwood Middle School	3603 West Lake Houston Parkway Kingwood, TX 77339	Dana.Jackson@humbleisd.net
Humble Middle School	11207 Will Clayton Parkway Humble, TX 77346	SSalaza@humbleisd.net
Kingwood Middle School	2407 Pine Terrace Kingwood, TX 77339	Angela.Kimmons@humbleisd.net
Riverwood Middle School	2910 High Valley Drive Kingwood, TX 77345	Kimberly.kurtz@humbleisd.net
Ross Sterling Middle School	1131 Wilson Rd Humble, TX 77338	Paige.martin@humbleisd.net
Timberwood Middle School	18450 Timber Forest Drive Humble, TX 77346	Stacy.jaynes@humbleisd.net
West Lake Middle School	11810 Madera Run Parkway Humble, TX 77346	Erica.lopez@humbleisd.net
Woodcreek Middle School	14600 Woodson Park Drive Houston, TX 77044	Veronica.mitchell@humbleisd.net

HIGH SCHOOL	ADDRESS	
Atascocita High School	13300 Will Clayton Parkway Humble, TX 77346	Simone.gray@humbleisd.net
Humble High School	1700 Wilson Road Humble, TX 77338	aclurks@humbleisd.net
Kingwood High School	2701 Kingwood Drive Kingwood, TX 77339	Sara.graham@humbleisd.net
Kingwood Park High School	4015 Woodland Hills Drive Kingwood, TX 77339	Erika.gutierrez@humbleisd.net
Summer Creek High School	14000 Weckford Blvd Houston, TX 77044	Cami.phelps@humbleisd.net

Grades Due to Registrar

FALL SEMESTER & SPRING SEMESTER
December 10, 2021
May 13, 2022

Grade Report Form
(Fax to Registrar)

Circle Grading Period: **FALL** or **SPRING**

(Due in December and May)

Student Name: _____

Student ID#: _____

Campus: _____

Grade Level: _____

Middle School Circle one: **PASS** **FAIL**

High School: _____ (Numeric Grade)

Days Missed: _____

Instructor Printed Name: _____

Instructor Signature

Date