

# ARRIVAL/DISMISSAL PROCEDURES

## REMINDER!



**PFE opens for supervision of students at 7:30 a.m. daily.**

**For student safety, please do not leave your child outside unsupervised prior to 7:30 a.m.** Students report directly to classrooms upon arrival to school when the doors open or to the cafeteria for breakfast. The school day begins with instruction starting at 8:00 a.m.

**The school day ends at 3:20 p.m.**

**Your promptness in picking up your child is very important.**

**Supervision is not provided after 3:45. The front office closes at 4:00 p.m.**

Dismissal will be at the same time and location daily, rain, shine, sleet, or snow. In the event of bad weather, walkers and bikers will be held at the school in the front hall until parent picks up student or weather clears. Please discuss a bad weather plan with your child(ren).

# STUDENT DROP OFF REMINDERS

- Left lane requires adult assistance-please wait to exit
- Cell phone use is prohibited by STATE LAW
- Do not drive past a vehicle on the left who is unloading unless directed by the adult
- right lane drop off may exit independently onto the side walk
- consider moving car seats so students can be exited on the right side of the vehicle
- Always be alert! Student safety first!