

# Spill Kit Procedures and Universal Precautions

## Humble ISD Transportation

1. All bus drivers and attendants will adhere to the following procedures concerning universal precautions and body fluid kit clean-up. All Humble ISD buses are equipped with a first aid kit and a body fluid clean-up kit.
2. Contact dispatch to report any incident that necessitates the use of the first aid kit and/or the body fluid kit. Dispatch will need to know the students name, campus, and the details of the incident so that the proper individuals can be notified.
3. If an injury occurs and results in a blood/body fluid spill, encourage the individual to clean and dress his own wounds, bloody nose, vomitus, etc. If this is not possible, follow the procedures listed below:
  - a. Put on gloves and mask from spill kit.
  - b. Spread absorbent powder from spill kit evenly over spill.
  - c. After 1 minute scoop with scraper into bag. Scraper and bag are in the spill kit.
  - d. Clean area with paper towel and antimicrobial towelette that are in the kit.
  - e. Remove gloves and mask and clean hands with antiseptic wipes from the kit.
  - f. Place all used items in the bio-hazard bag in the spill kit. Leave the bio-hazard bag on the bus when you return to Transportation and notify dispatch that you have a bio-hazard bag that needs to be disposed of.
4. Keep students away from the area where the incident occurred.
5. If the spill or incident is too large to be cleaned with the body fluid kit, the driver should notify dispatch so that another bus can be dispatched and the proper individuals are notified. If possible, the driver should take the bus to the closest Humble ISD facility and wait for instructions from dispatch.