

Humble ISD

Procedures for Securing a Guest Speaker

Name of Speaker: _____

Organization: _____

Audience: _____

Topic: _____

Recommended by: _____

- I have seen/heard the speaker.
- I have visited with the speaker about the topic and district expectations.

When was the last time the speaker presented? _____

Where? _____

Please check all that apply:

- The speaker has presented to a similar audience.
- The topic is age appropriate.
- The speech is career based, related to the curriculum, and/or is related to the social, emotional, and physical development of the student.
Explain: _____
- There is a Question and Answer session.

I acknowledge that I have spoken with the presenter and the presentation will not encourage drug or alcohol use, engaging in sexual activity, engaging in violence, or use foul language as part of the presentation.

Facilitator

Principal

Campus