

**Kingwood High School
National Honor Society**

Appendices

APPENDIX A - Admittance of Members

Article 1. Membership in NHS is an honor and a privilege extended by the faculty to deserving students of Kingwood High School. Membership decisions are made by the NHS Faculty Council, a group of five teachers who are chosen by the principal. Students do not EARN the right to be in National Honor Society; it is a privilege extended to them.

Article 2. The Faculty Council uses four categories in their decision making. They include scholarship, service, leadership and character. Students must meet the point requirement for each category to be considered.

Scholarship is defined as meeting Texas State standards for on-level coursework while achieving a cumulative GPA of 4.0. A 4.0 GPA is equivalent to 4 points. Additional points are awarded on a sliding scale for higher GPAs.

Service is divided into several categories and you must have points in at least three (3) of them.

Leadership is exemplified by holding offices in clubs, “K” awards on honors night, and other regional, state and national awards.

Character is evaluated by teachers. They consider attitude, integrity, behavior, and leadership. Additionally, you will not be considered if you have been assigned to more than one Saturday class or have had a documented cheating incident.

The minimum number of points required for Faculty Council consideration is as follows:

	Sophomore	Junior	Senior
Scholarship	4	4	4
Service	5	7	9
Leadership	3	4	5
Character	5	5	5
In addition, a minimum overall	20	25	30

Article 3. Letters announcing membership will be mailed to the applicant's home. New members are expected to attend the induction ceremony. The induction ceremony will be a semi-formal nighttime affair with parents invited.

APPENDIX B - Requirements and Expectations of Current Members

Article 1. Members must continue to maintain at least a 4.0 cumulative GPA in on-level coursework. Grade averages are monitored every semester to determine that this requirement is met.

Article 2. Members must continue to demonstrate excellence in character.

Article 3. Members who resign or are dismissed are never again eligible for membership.

Article 4. Members are expected to participate in the chapter's service projects. Students are also encouraged to create their own service projects. If a student wishes to organize an event, he will need to contact the Service Vice President to have the project approved before beginning. By doing so, the student who organized and managed the event will receive a leadership point in addition to service hours for any hours worked at the event.

Article 5. NHS service projects must meet the following parameters: a) fulfill a need within the school or community; b) have the support of the administration and faculty; c) have the support of the chapter's current service vice president; d) be appropriate to the situation; e) be well planned, organized, and executed. If the parameters are not met, the project will not fulfill the requirements for service.

Article 6. Members must obtain a total of thirty service hours by the deadlines provided by the Executive Council. In order to help members in their organization, they must obtain half of their hours by the end of the first semester and the other half of their hours by the end of the second semester. Specific deadlines will be set at the beginning of the school year. If a member collects more than half of their service hours during the first semester, the additional hours will carry over into the second semester.

Article 7. Members must obtain one leadership point by deadline provided by the Executive Council. Leadership points may be obtained by serving in a leadership position or attending a leadership seminar sponsored by NHS. Members must submit evidence of their earned leadership point on the correct form. This form must be given to the Leadership Vice President. Leadership points will be awarded at his / her discretion.

Article 8. All members must pay their dues. Dues will be set by the executive council each year.

Article 9. All members must participate in the chapter fundraiser. This event is mandatory.

APPENDIX C - Penalties, Probation, and Dismissal of / for Members

- Article 1. Failure to meet any of the standards outlined in Appendix B will result in the punishment of a member. Penalties are outlined below.
- Article 2. If a student's cumulative GPA falls below the required 4.0, they will be placed on probation and given a period of one semester to restore the cumulative GPA to a 4.0. Failure to maintain this standard will result in dismissal.
- Article 3. Should a member commit an infraction of level A, B, or C (as defined by the Humble I.S.D. student handbook), a meeting with the student's principal and the chapter advisors will be held to determine the member's standing in NHS. Depending on the infraction, the member could be put on probation or dismissed. If the member is put on probation, the length of time should be decided at the meeting.
- Article 4. A student who has not maintained the described membership requirements or who has failed to maintain the standards of excellence for which they were selected will be placed on probation. Probation is a warning given by the advisor that the student's membership is in jeopardy. The warning is written and must be signed by the student and a parent or guardian to ensure that both are aware of the possibility of dismissal. The intention of the probation notice is to enable the student to make up the deficiency for which they were placed on probation. The student must remedy their infraction by the semester deadline in order to be considered in good standing.
- Article 5. In the case of behavior referrals to the Assistant Principal for discipline, the member will have a conference with the chapter advisors and their principal to determine a plan for correcting the problem and a probation period. At the second referral, for any reason, the student faces the possibility of dismissal.
- Article 6. An exception to probation may occur in the case of flagrant violation of school or civil law. The National Constitution of National Honor Society states that in such cases the student does not necessarily have to be warned before dismissal occurs. This would be decided by a majority vote of the Faculty Council.
- Article 7. If a student develops an excessive number of demerits, tardiness, D-Halls, or Saturday classes, they will be required to attend a conference with their principal and the chapter advisors to determine their standing in NHS.
- Article 8. In all cases of impending dismissal, the student has the right to a hearing before the Faculty Council. The parent of a student recommended for dismissal will be notified when the recommendation for dismissal is made by the advisor to the Faculty Council.

Article 9. A member who has been dismissed may appeal the decision of the Faculty Council under the same rules for disciplinary appeals in the Humble Independent School District.

Members who are dismissed are never again eligible for membership. The membership card, certificate and pin must be returned to the advisor upon dismissal.

Article 10. Members who fail to turn in their dues on time will be required to gain one extra service hour in order to be considered in good standing.

APPENDIX D - Election of Officers

Article 1. Members must be in good standing with the chapter and have earned two (2) leadership points by the time elections are held in the Spring to be eligible.

Article 2. Selection to an officer position will be determined based upon the following criteria:

Senior Officer and Sponsor Interview: This interview will include current senior NHS officers, the sponsors and the candidate. The interview is an objective interview. Each interviewer will rate the candidate's responses and all these scores will be averaged together. The final score will hold a weight of 25 percent for the candidates.

Principal Interviews: Presidential candidates must interview with all KHS principals, including the Campus Principal. All other offices must interview with one designated principal. Each principal will turn in his evaluation of each candidate. These evaluations will be scored, averaged together as one score and then included in the candidate's final election score with a weight of 20 percent. It is the responsibility of the candidate to set an appointment with the principals. If the candidate does not complete all the necessary interviews, they will receive a score of zero for the 20 percent of their overall total.

Attendance/Tardy/Discipline Report: As an NHS officer, candidates are asked to model the positive behaviors of a Kingwood High School student. Each candidate will earn points based on good attendance and a negligible tardy/disciplinary record. The points earned will be given an overall weight of 5 percent towards election.

Membership Election: Upon completion of campaign speeches, the current membership will vote on the candidate of their choice. The pre-election score (50%) will be added to the membership vote (50%) in order to determine the new officer position.

Runoff: In case of a numerical tie, a runoff membership election will be held in order to break the tie.