



**AUTHORIZATION TO RELEASE EDUCATIONAL RECORDS**  
**Family Educational Rights and Privacy Act of 1974 as Amended (FERPA)**

I, \_\_\_\_\_, hereby voluntarily authorize officials in the  
[Print Name of Student]  
Lone Star College - department(s) identified below to disclose personally identifiable information from my educational records. (Please check the box or boxes that apply):

- Registrar  Financial Aid
- Other (Please Specify) \_\_\_\_\_

Specifically, I authorize disclosure of the following information or category of information (Please check the box or boxes that apply):

- Grades/Transcripts  Photos
- Financial Aid  Academic Records
- Disciplinary  All College Records
- Scholarship and/or Honors
- Other (Please Specify) \_\_\_\_\_

This information may be released to \_\_\_\_\_  
[Print Name(s) of Individual(s) To Whom LSCS May Disclose Information]  
\_\_\_\_\_ for the purpose of informing:

- Family  Employer/Prospective Employer
- Educational Institution  Public or Media of Scholarship, Honor or Award
- Other (Please Specify) \_\_\_\_\_

**I understand the information may be released orally or in the form of copies of written records, as preferred by the requester. This authorization will remain in effect from the date it is executed until revoked by me, in writing, and delivered to Department(s) identified above.**

\_\_\_\_\_  
Student Signature Date Student I.D Number

**Parental/Guardian Consent:** (Must be completed if Student is under the age of 18, in addition to Student Signature)

I hereby certify that I am the parent or legal guardian of the above named Student and I have read and understand the above statements and agree to the terms and stipulations.

\_\_\_\_\_  
Parent/Guardian Signature Date

**Notary:** (If Student is age 18 or over, Student signature is to be notarized. If Student is under the age of 18, Parent/Guardian signature is to be notarized.)

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

This instrument was ACKNOWLEDGED before me on \_\_\_\_\_, 20\_\_ by \_\_\_\_\_.

\_\_\_\_\_  
Notary Public, State of \_\_\_\_\_

- LSC-CyFair Student Services 281-290-3200
- LSC-Kingwood Student Services 281-312-1600
- LSC- Montgomery Student Services 936-273-7000
- LSC- North Harris Student Services 281-618-5400
- LSC- Tomball Student Services 281-351-3300
- LSC- University Park Student Services 281-290-2600

**Note: Modification of this Form requires approval of OGC**